

**Summary of the Healthy Bees Plan  
Project Management Board  
12<sup>th</sup> (Extended) Meeting, 14<sup>th</sup> March 2011  
NFU, Stoneleigh Park, Warwickshire**

The purpose of this meeting was to review Phase 1 and to prepare for Phase 2 of the Healthy Bees Plan implementation. It was agreed that a summary note of the meeting was placed on BeeBase.

In addition to the Project Management Board, the following attended the meeting:

Mark Tatchell, Chair, SEAG (Mark Tatchell Ltd)  
Steve Martin, Member of SEAG (University of Sheffield)  
David Aston, Member of SEAG (British Beekeepers' Association)  
Ged Marshall, Member of HEG (Bee Farmers' Association)  
Ian Homer, Member of HEG (Fera)  
Carl Reynolds, Chair CWG (Carl Reynolds Associates Ltd)  
Richard Ball, Member of HEG & CWG (Fera)  
Ivor Davis, British Beekeepers' Association  
Mike Brown, Food & Environment Research Agency  
Martin Ward, Food & Environment Research Agency  
Amy Byrne, Welsh Assembly Government

Lord Henley, Parliamentary Under Secretary and Helen Hazzledine, Private Secretary to Lord Henley also attended for the first part of the meeting.

The agenda items were as follows:

**1. Welcome and introduction**

The Chair welcomed attendees to the 12<sup>th</sup> extended meeting of the Healthy Bees Plan Project Management Board. Apologies were received from Giles Budge (NBU) and Martha Spagnuolo-Weaver (VMD) who would be invited to a future meeting to cover Veterinary Medicines.

**2. Review of Phase 1 of Healthy Bees Plan implementation (PMB 12/01 and PMB 12/02)**

i) Identify and agree achievements from Phase 1 (for including in Phase 1 progress report)

This consisted of a workshop session intended to gather views regarding the achievements from Phase 1. These views would be incorporated into the draft Progress Report (PMB 12/01).

ii) Identify lessons from governance and working arrangements during Phase 1 and implications for Phase 2 planning, including reports from Chairs of PMB, CWG and SEAG

The Chair asked the Board to identify lessons learned from governance and working arrangements to be incorporated into the draft Progress Report (PMB 12/01).

iii) Comments on the draft Phase 1 Progress Report

The Chair asked that any additional comments on the draft Progress Report were emailed to the Project Manager.

3. Update on business case including any feedback or requirements from Defra's approval process (PMB 11/01)

The Chair confirmed that funding for the first year of Phase 2 had been agreed. However, funding for the following 3 years was subject to a Defra funded Gateway Review by the Office of Government Commerce.

4. Draft priorities for Phase 2 (PMB 12/03)

The Chair introduced PMB 12/03 which was a draft list of priorities to be delivered/achieved during Phase 2 of the Healthy Bees Plan. The priorities would be discussed during a workshop session (item 5).

5. Workshop session to identify and agree priorities for Phase 2 [to include generation of ideas and proposals for setting up the Funders Forum] (PMB 12/03)

The Chair asked attendees to rank the priorities detailed in PMB 12/03 and to flag any additional priorities. The Chair then asked the Board for their input regarding the setting up of a Research Funders Forum.

6. Options on governance for Phase 2 (to be guided by agreed priority deliverables for Phase 2) (Paper PMB 12/04 (and separate annex))

The Board discussed 3 potential options for governance in Phase 2.

7. Review of draft comms plan for Phase 2 (PMB 12/05 and 12/06)

The Board discussed PMB 12/05 and PMB 12/06 which suggested ways to organise marketing and communications activities in a more effective way.

8. Next steps and date of next meeting

The 13<sup>th</sup> meeting was planned for mid April after the BBKA Spring Convention. It was agreed that Mark Tatchell (Chair of SEAG) and Carl Reynolds (Chair of CWG) should be invited.